

**A Village Board Regular Meeting was held on Monday, August 7, 2023 at 7:00 P.M. at Village Hall, 9 Fairlawn Drive, Washingtonville, New York.**

**PRESENT:**

**Mayor Thomas DeVinko; Deputy Mayor Susan Walski; Trustee Donna Jacaruso, Trustee Steve Presser and Trustee Vernon Coleman.**

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

**Mayor Thomas DeVinko led the Pledge of Allegiance to the Flag.**

**RESOLUTION – ADOPTING LOCAL LAW NUMBER 5 OF 2023 TO AMEND CHAPTER 26, ARTICLE IV OF THE VILLAGE CODE – (PROCUREMENT POLICY):**

**Trustee Presser made a motion, seconded by Trustee Jacaruso and adopted to open the Public Hearing regarding the above referenced Local Law.**

**Mayor DeVinko stated the Local Law is being adopted to update the Village Procurement Policy in the Village Code. There being no public comment:**

**Trustee Presser made a motion, seconded by Trustee Coleman and adopted to close the Public Hearing regarding adopting Local Law Number 5 of 2023 to amend Chapter 26, Article IV of the Village Code (Procurement Policy).**

**The following Resolution was duly offered by Deputy Mayor Walski and seconded by Trustee Presser:**

**WHEREAS, the Village Board of the Village of Washingtonville, New York (“Village Board”) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Village residents; and**

**WHEREAS, the Village Board desires to adopt a Local Law to Amend Chapter 26, Article IV the Village Code (Procurement Policy); and**

**WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on August 7, 2023 wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Village Board declared the Public Hearing closed.**

**NOW, THEREFORE, BE IT RESOLVED by the Village Board as follows:**

**Section 1. All “WHEREAS” paragraphs are incorporated herein by reference as though set forth in full.**

**Section 2. The Village Board hereby adopts Local Law Number 5 entitled, “Local Law Number 5 of 2023 to Amend Chapter 26, Article IV of the Village Code (Procurement Policy) as attached hereto as Schedule “A”.**

**Section 3. The Village Clerk is hereby directed to enter said Local Law into the Minutes of this meeting and in the Local Law book of the Village of Washingtonville, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.**

**Section 4. This Resolution shall be effective immediately.**

**The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:**

**RESOLUTION – ADOPTING LOCAL LAW NUMBER 5 OF 2023 TO AMEND CHAPTER 26, ARTICLE IV OF THE VILLAGE CODE – (PROCUREMENT POLICY) – (CONTINUED):**

<b>Mayor Thomas DeVinko</b>	<b>Aye</b>
<b>Deputy Mayor Susan Walski</b>	<b>Aye</b>
<b>Trustee Donna Jacaruso</b>	<b>Aye</b>
<b>Trustee Steve Presser</b>	<b>Aye</b>
<b>Trustee Vernon Coleman</b>	<b>Aye</b>

**Mayor DeVinko declared said Resolution adopted.**

**RESOLUTION ADOPTING VILLAGE PROCUREMENT POLICY:**

**The following Resolution was duly offered by Trustee Presser and seconded by Trustee Coleman:**

**WHEREAS, the Village Board of the Village of Washingtonville, New York (“Village Board”) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Village residents; and**

**WHEREAS, on August 7, 2023 the Village Board adopted a Local Law concerning procurement and authorizing the establishment of a Procurement Policy by Resolution; and**

**WHEREAS, as provided for in such Local Law, the Village Board desires to adopt the Procurement Policy as attached as Exhibit “A”.**

**NOW, THEREFORE, BE IT RESOLVED by the Village Board as follows:**

**Section 1. All “WHEREAS” paragraphs are incorporated herein by reference as though set forth in full.**

**Section 2. The Village Board hereby adopts the Procurement Policy attached as Schedule “A” hereto.**

**Section 3. The Procurement Policy being adopted herein will take effect on the same date as the filing of Local Law Number 5 of 2023 with the Secretary of State entitled “Local Law to Amend Chapter 26, Article IV of the Village Code (Procurement Policy).”**

**Section 4. The Village Mayor and any officer, employee or consultant of the Village as directed by the Village Mayor is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.**

**Section 5. This Resolution shall be effective immediately.**

**The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:**

<b>Mayor Thomas DeVinko</b>	<b>Aye</b>
<b>Deputy Mayor Susan Walski</b>	<b>Aye</b>
<b>Trustee Donna Jacaruso</b>	<b>Aye</b>
<b>Trustee Steve Presser</b>	<b>Aye</b>
<b>Trustee Vernon Coleman</b>	<b>Aye</b>

**Mayor DeVinko declared said Resolution adopted.**

**PUBLIC COMMENT:**

Audience member Sean Hegarty of 4 Belvoir Drive questioned does the Village of Washingtonville sell water and what is the fee? Mayor DeVinko indicated Spindler purchases water from the Village, and the rate is \$16.16 per thousand gallon. Mr. Hegarty expressed concerns regarding the retention pond in Newcastle Development, and Mr. Hegarty stated both sides of the pond have been washed away from flooding, and the pond is not holding the water as it should. The Mayor will have Department of Public Works (D.P.W.) Superintendent Christopher Martino review the situation.

Audience member John Donaldson of 4 Emerson Drive requested an update regarding paving on Emerson Drive and Mayor DeVinko stated work has been completed, and once financing is in place the Board will consider paving this road because presently there is no funding available in the Budget to conduct this project. In addition, the lead water service replacement program has to be completed before paving can occur.

**BUILDING DEPARTMENT FEE REPORT:**

Deputy Mayor Walski indicated the following is the bi-monthly report for the Village Building Department for the period July 16 – 31, 2023:

**21 Building Permits issued; 5 Certificate of Occupancies and Certificates of Compliance issued; 8 Violations issued; 0 Violations remediated; 5 Municipal Searches completed; 4 Fire Safety and Property Maintenance Inspections completed; Fire and Safety Inspection Fees collected - \$500.00; Municipal Search Fees collected - \$875.00; Permit Fees received - \$3,728.20; TOTAL COLLECTED: \$5,103.20.**

**LEAD PIPE INVENTORY:**

Mayor DeVinko reported surveys are still being collected for Seacord Lane and Emerson Drive regarding the lead water service replacement program.

**FINANCIAL UPDATE – DEFICIT FINANCING:**

The Mayor stated the Village Board is looking for approval from the State of New York regarding borrowing approximately 1.5 million dollar bond at an estimated amount of 4.79 percent interest over a thirty year period. Updates will be provided by the Village Board.

**CHANGE IN VILLAGE BOARD MEETING DATE:**

Mayor DeVinko stated since the September 4, 2023 Village Board Regular Meeting date falls on Labor Day the meeting will be changed to Tuesday, September 5, 2023.

**UPDATE REGARDING RIEGER HOMES HIGH GROVE FINAL DEDICATION OF ROADS AND RECREATION FEES:**

The Village is in the process of finalizing paperwork with Rieger Homes regarding dedication of roads for the High Grove area. Rieger Homes will also be providing the Village of Washingtonville a check in the amount of \$85,000 which represents

**UPDATE REGARDING RIEGER HOMES HIGH GROVE FINAL DEDICATION OF ROADS AND RECREATION FEES – (CONTINUED):**

Recreation funds which will be utilized for paving and fencing regarding the pickle ball project.

**REGULATION OF RENTAL PROPERTIES - 2021:**

The Regulating Rental Properties Local Law in the Village of Washingtonville has been sent to the State of New York for filing.

**NEW YORK CONFERENCE OF MAYORS – 2023 CONFERENCE:**

The Mayor announced the New York State Conference of Mayors (N.Y.C.O.M.) Conference will be held Monday, September 18 through Friday, September 22 in Lake Placid, New York.

**NEW YORK CONFERENCE OF MAYORS PUBLIC WORKS TRAINING SCHOOL:**

The Mayor announced the New York State Conference of Mayors (N.Y.C.O.M.) Conference will be held on October 16 – 18 at High Peaks Hotel in Lake Placid, New York.

**GRANT FUNDING:**

Mayor DeVinko indicated the Village Board is researching the possibility of obtaining a \$100,000 Beautification Grant for lighting and trees in the downtown Village area.

**RESOLUTION – N.Y.C.O.M. CONFERENCE:**

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize Mayor Thomas DeVinko to attend the New York State Conference of Mayors (N.Y.C.O.M.) 2023 Conference at a cost not to exceed \$2,300.00 for Conference and Hotel accommodations; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – NON-RESIDENT DOG PARK FEE:**

Trustee Jacaruso made a motion, seconded by Trustee Presser and adopted to eliminate the \$75.00 Non-Resident fee regarding registration with the Village of Washingtonville to utilize the Village Dog Park; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – ADVERTISE FOR VILLAGE HISTORIAN:**

Trustee Jacaruso made a motion, seconded by Trustee Presser and adopted to authorize the Village Board to advertise for a Village Historian; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – AMEND TITLE – CLERK POSITION:**

Trustee Presser made a motion, seconded by Deputy Mayor Walski and adopted to amend the July 5, 2023 Resolution regarding the title of Megan Schiffmacher’s position to reflect it is a Civil Service Clerk position; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – ACCEPTANCE OF RETIREMENT RESIGNATION:**

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to accept the Retirement resignation of Department of Public Works employee William Pentz effective September 15, 2023; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – PUBLIC ASSEMBLY PERMIT – WASHINGTONVILLE EVENTS COMMITTEE – HOLIDAY MARKET :**

Trustee Presser made a motion, seconded by Trustee Jacaruso and adopted to authorize approval of a Public Assembly Permit for the Washingtonville Events Committee for the Holiday Market for Parade to be held on Saturday, December 2 from 2:00 P.M. – 8:00 P.M. and Sunday, December 3 from 12:00 P.M. – 6:00 P.M. at Veterans Memorial Park located at 29 West Main Street; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – PUBLIC ASSEMBLY PERMIT – WASHINGTONVILLE EVENTS COMMITTEE – COMMUNITY DAY:**

Trustee Presser made a motion, seconded by Trustee Jacaruso and adopted to authorize approval of a Public Assembly Permit for the Washingtonville Events Committee for the Community Day event to be held on Saturday, September 9 from 12:00 P.M. – 7:00 P.M. at E.J. McLaughlin Square; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – COMMUNITY YARD SALE – CHANGE OF DATE:**

Trustee Jacaruso made a motion, seconded by Trustee Presser and adopted to approve a change in date for the Community Yard Sale to Saturday, September 9 and Sunday, September 10, 2023; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – LICENSE AGREEMENTS:**

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to approve the License Agreement with James and Helen Leavey, 4 VanDuynhoven Lane; John Avitable, 6 Seacord Lane and Sean E. VanSise, 14 Bull Road to allow access through their property for the Village of Washingtonville to gain entrance to the Village green area for maintenance work; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – PUBLIC ASSEMBLY PERMIT – ST. MARY’S CHURCH – YARD SALE:**

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize approval of a Public Assembly Permit for St. Mary’s Church to hold a Yard

**RESOLUTION – PUBLIC ASSEMBLY PERMIT – ST. MARY’S CHURCH – YARD SALE – (CONTINUED):**

**Sale on Saturday, August 26, 2023 between the hours of 10:00 A.M. – 2:00 P.M. at St. Mary’s Church located on Goshen Avenue; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – INSTALLATION OF GENERATOR:**

**Trustee Coleman made a motion, seconded by Deputy Mayor Walski and adopted to authorize Gentech LTD to reinstall the Generator located at its current location (at the Sewer Plant) and relocate to its new location at the Sewer Plant at a cost not to exceed \$35,400.00, and authorize Liberty Iron Works to utilize a crane to remove the unit from the tank at a cost not to exceed \$2,100.00; said Resolution is based upon recommendation of Village Engineer James Farr; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – BLACKTOP – PICKLE BALL COURT – L. VERNON ALLEN PARK:**

**Deputy Mayor Walski made a motion, seconded by Trustee Coleman and adopted to authorize Dominick Marino Paving to blacktop a 90 X 90 area at L. Vernon Allen Park over an existing blacktop court for use as a pickleball court (2 inches of blacktop and striping included in the price), and blacktop 100 X 100 Woodfield Skateboard Park (2 inches of blacktop); said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – STAMPED CONCRETE – E.J. MCLAUGHLIN SQUARE:**

**Trustee Presser made a motion, seconded by Trustee Jacaruso and adopted to authorize Guerra Sons Concrete to install a stamped concrete area at E.J. McLaughlin Square in an amount not to exceed \$8,500 which includes labor and materials; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – 4.5 MILLION DOLLAR BOND:**

**Trustee Presser made a motion, seconded by Deputy Mayor Walski and adopted authorizing the liquidation of accumulated deficit for the remaining principal amount of any outstanding Budget deficit, and/or Revenue Anticipation Notes stating the estimated cost of liquidating such deficit is 4.5 million dollars appropriating 4.5 million dollars for such purpose, and authorizing the issuance of not to exceed 4.5 million dollars in Bonds for the Village of Washingtonville for such purposes; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – FACILITY USE REQUEST – REHABILITATION SUPPORT SERVICES:**

**Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize a Facility Use Request to Rehabilitation Support Services for a Memorial balloon sendoff on Friday, August 11 from 11:00 A.M. – 11:45 A.M. at L. Vernon Allen Park; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.**

**RESOLUTION – SCHEDULE PUBLIC HEARING – TERMS AND APPOINTMENTS FOR VOLUNTEER BOARD MEMBERS:**

Trustee Presser made a motion, seconded by Trustee Jacaruso and adopted to authorize the scheduling of a Public Hearing to consider Amendments to the Village Code concerning the Terms and Appointments for the Architectural Review Board, Board of Ethics and Zoning Board of Appeals to be held on Tuesday, September 5, 2023 at 7:00 P.M.; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**RESOLUTION – ABSTRACT:**

Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize Budget Transfers and amendments as necessary to effect necessary transfer of funds and to pay Warrants; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Abstentions.

**PUBLIC COMMENT:**

There being no public comment:

**EXECUTIVE SESSION:**

Deputy Mayor Walski made a motion, seconded by Trustee Coleman and adopted to enter into Executive Session to discuss personnel matters.

**RESUMPTION OF MEETING:**

Trustee Jacaruso made a motion, seconded by Trustee Presser and adopted to adjourn the Executive Session, and resume the Village Board of Trustees Regular Meeting.

**ADJOURNMENT:**

Deputy Mayor Walski made a motion, seconded by Trustee Coleman and adopted to adjourn the August 7, 2023 Village Board Regular Meeting.

**RESPECTFULLY SUBMITTED,**

**CHRISTINE SHENKMAN**

**VILLAGE CLERK**